



New SBO Academy- Winter 2025

Webinar- Zoom
9:00am to 12:00pm (Each Day)

Day 1 - January 10, 2025

- 9:00- 9:30** **Welcome & Calendar Review:** January thru March Duties and Deadlines - *Donnie McVee*
- 9:30-10:15** **Notice of Intent to Increase Non-Voted Levies Review:** How to Use the MASBO Spreadsheet - *Shay Baize*
- 10:15-10:30** **Break**
- 10:30-10:45** **Legislative Session Process:** What to Expect & Your Role - *Shelley Turner*
- 10:45-11:30** **Preliminary Budget Data Sheets:** What do They Mean? - *Donnie McVee*
- 11:30-12:00** **Board Meeting Minutes:** Tips & Best Practices - *Shay Baize*

Day 2 - January 17, 2025

- 9:00-10:00** **Welcome & February Enrollment Count & ANB Review:** How They Work Together - *Shay Baize*
- 10:00-10:30** **1099's & W2's:** Best Practices & Deadlines – *Donnie McVee*
- 10:30-10:45** **Break**
- 10:45-11:15** **Elections Discussion:** Calendar, Training Highlights & Questions - *Shay Baize*
- 11:15-11:45** **Budgeting Highlights & Resources:** Where Are We in the Process? - *Donnie McVee*
- 11:45-12:00** **Knowledge Exchange:** Q&A Session – *Donnie McVee & Shay Baize*

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